



ADA Special Accommodations:

With a written request, a candidate must provide official documentation of the accommodation requested. Submitted documentation must follow ADA guidelines in that psychological or psychiatric evaluations must have been conducted within the last **three years**. All medical/physical conditions require documentation of the treating physician's examination conducted within the previous **three months**.

Candidates should contact their IC&RC Member Board to inquire about the necessary documentation prior to pre-registration. All requested Accommodations must be reviewed and approved by the Credentialing Board.

When the requested accommodation(s) have been approved, the Board may pre-register the candidate and add the requested accommodation(s) into the Special Accommodation tab. **The candidate will not be allowed to schedule their own exam after the accommodation(s) have been entered.**

Please notify the candidate they will be contacted by the ADA Coordinator for scheduling at a location where the accommodation(s) can be provided. **The candidate should not attempt to schedule or reschedule their own exam.**

The IC&RC Member Boards will send the candidate's documentation with the ADA form showing the Boards approval and the candidate's listed accommodation(s) directly to IQTAdaCoordinator@isoqualitytesting.com.

Gina Nicolosi is the ADA Coordinator. She will coordinate the special accommodation with the Board, the testing center, and the candidate. Gina can be reached at the email address above with any questions or concerns you have.

To locate a Special Accommodation form please visit IC&RC's Members Only website under Forms. Your Board may provide this form to candidates who would like to request accommodations.